
Asset Management & Property Services (AMPS)

This way to your next career challenge



January 2019



Elmbridge
Borough Council

... bridging the communities ...

About AMPs

If you are an ambitious individual looking for a challenging role within an innovative organisation, we would like you on our team.

Elmbridge Borough Council is a progressive Surrey council, determined to do its best by the people and businesses of Elmbridge. This vision underpins the work of our asset management and property services team (AMPS). We are committed to tackling inequality through our services and our partnerships. This is your chance to lead and shape our services for the future, whether contributing directly to our housing development, leading our work with tenants and residents, or developing your team to provide support on technical matters. Working as part of the AMPS team, you will lead and develop projects and work collaboratively, to manage projects effectively and take ownership of risks.

Our people need to be highly collaborative, team players, willing to work creatively with colleague and external partners to develop and deliver solutions to complex problems, in a fast-paced environment.

The work of the AMPS team, as with all our teams, is integral to the Elmbridge community.

An ambitious council investing in Elmbridge

As with local authorities up and down the country, Elmbridge Borough Council is repositioning itself for 2020 when we will have no government funding. We are determined to provide a wide range of excellent services for our customers despite this financial challenge and we are determined to ensure Elmbridge is a community for all. To do this, we are investing in developing new Council housing and maintaining our existing properties; investing in support to vulnerable people; and investing in quality of life through parks, open spaces, and community centres.



We have significant capital investment plans including the redevelopment of affordable housing and a new cinema complex in Weybridge. Our ambition is reflected in our public sector partnerships. To do that we have a programme of property investment in Elmbridge. We are investing in our towns, villages, high streets and people, in order to secure the financial future of Elmbridge Borough Council and more importantly ensure that we remain an organisation at the heart of the community; delivering services that make a tangible difference to the lives of our residents.

- **Affordable housing projects:** We are ensuring our residents can be part of the community or providing them with a home to feel safe and potentially a space to rebuild their lives.
- **Sports & leisure spaces and community halls:** We are providing our residents with meeting places, leisure space or an educational space, which essentially improves the lives of our residents.
- **Carpark maintenance:** providing our villages and town centres with valuable access to help the Elmbridge economy thrive.



We have a track record of strong partnerships and of dedicated people. If you have the enthusiasm and are up for helping us tackle these challenges and would like to join our team; you would be helping us to take Elmbridge forward. Together, our focus will be on sharing the benefits of growth with our whole population, protecting our natural and historic environment as we do so. You will have our full backing in transforming the way we run services and do business. We want to support you to create new opportunities with our partners, target our services to those who need them.

The AMPS team

You will be joining an experienced and committed team who are passionate about delivering for the organisation. There are many common traits across our AMPS team, words such as ‘determined’, ‘pragmatic’, and ‘professional’ spring to mind. They are all as comfortable working independently as they are as a team using their integrity and experience; they get the job done!

Some of our projects include:



The Xcel Sports Hub

- £18M state-of-the-art sports facility
- 8-lane athletics track and football pitches
- 2-year project



Lower Green Community Centre

- Refurbished much used and much-loved community centre
- Ensuring a fit for purpose, statutory compliant building.
- Incorporating cost effective and sustainable designs.



Albemarle House

- Development of 5 affordable homes
- Converted from a former 3-storey office block
- Working in partnership with local housing association
- Opened by the Mayor of Elmbridge December 2018

Flexibility

Only 11% of jobs with salaries of £20K+ FTE are advertised as being open to flexible working options (Timewise flexible job index 2018), this stat **does not** apply here. We are open to any and all flexible working arrangements. We appreciate that juggling work and life commitments can be a challenge and we are happy to work with you to find a solution that suits both of us.

Is the Elmbridge AMPS team a good fit for you?

- Interesting and varied projects?
- Knowing you are contributing to the community?
- Hardworking but laughing is allowed too?
- Flexibility to manage work and life?
- Able to demonstrate your project management, budgeting and communications skills?

Elmbridge as an employer

If you have read this far and are excited to apply for one of the roles available, we have more good news for you, Elmbridge Borough Council has much more to offer. Yes, there are all the benefits offered in our 'thrive' package such as:

- a free medical check and flu jab each year
- enrolment in our leisure discount scheme
- the opportunity to 'buy' up to 10 additional days annual leave, subject to conditions

There is also our wellbeing programme, as well as our varied culture of learning and development which enables you to learn more skills for life and employment. You will benefit from mindfulness sessions, mental health first aid courses and can join our team table tennis at lunchtime, because we believe that when you thrive, Elmbridge thrives.

In terms of learning and development, as part of our talent management programme, we will develop a bespoke learning and development plan for you.

What else?

Have a look at our careers website (elmbridge.gov.uk/joinus) and [LinkedIn page](#) to get more of a feel for the organisation and if you have any queries please call Alex Williams, Head of Asset Management and Property Services on 01372 474218.